

Barnes Team Ministry  
The Parish Church of St Mary Barnes

A meeting of the PCC took place in church on Tuesday 14 November 2017

MINUTES

1.	<p>Present: The Rector, Paul Teverson, Phil Bladen, Patrick Findlater, William Heller, Michael Murison, Geoffrey Barnett, Peter Boyling, Lis Munden, Annie Sullivan, Anne White, Judy Gowing, Paul Phillips Apologies were received from Cathy Putz, Tom Ridley, Jo Fraser, Christine Butenuth, Rachel Skilbeck</p> <p>The meeting started with a reflection by William Heller</p>	
2.	Minutes of the October meeting were signed as a true record.	
3.	Matters arising - none	
4.	<p>Finance General Fund budget: There has been an £8,000 increase over budget in current year giving, partly as a result of two large donations. Next year's giving is budgeted to increase only by £5,000. The only substantial known expenditure on the Friends budget is expected to be the rectification of the damp in the tower. The PCC approved the draft budgets for 2018 for the General fund, Hall fund and Friends fund on a proposal from Geoffrey Barnett, seconded by Michael Murison.</p> <ul style="list-style-type: none"> <li>• Investment policy. Last year's investments are showing a small surplus. The Treasurer recommended caution on any further investment. The Finance Strategy Group will discuss future policy next year.</li> <li>• Friends Reserve policy. It was decided that the Finance Strategy Group should review all reserves next year. A recommendation will be made to March PCC.</li> <li>• The Treasurer presented a document detailing all current financial policies and procedures. These should be reviewed at the May PCC every year. The Council approved this statement of PCC policy.</li> <li>• Away-giving. The PCC approved the proposal that 50% of the 2017 Bike Sale proceeds should be given to the charities named in the publicity for the event. The PCC also approved the proposal regarding the distribution of proceeds from the 2016 Christmas Fair and sale of Christmas cards.</li> </ul>	<p>JG</p> <p>JG</p>
5.	<p>Fabric issues A professional assessment of fire risk will be undertaken both in the church and the Hall. The protection of the Daily Friends is under review. Anne White expressed the opinion that she would prefer not to have a very loud personal alarm. A new flag has been bought to fly from the tower.</p>	
6.	<p>Mission Action Plan. The PCC discussed the layout and wording of the MAP document and the date of the launch. We need to decide what is given to people attending the Christmas services. The Rector again urged all the PCC members to be 'hosts' at services and welcome and talk to visitors.</p>	

7.	<p>Reports from committees.</p> <p>Kitson Hall: Over the Christmas break, the interior of the large hall will be redecorated and the floor will be treated (costing £4,050).</p> <p>The Kitson Hall committee will discuss further the suggestion from the Barnes Charity Players regarding allocation of the cost of replacing the curtains (both stage and window).</p> <p>Safeguarding: On a proposal by Geoffrey Barnett and seconded by Lis Munden, the PCC adopted the revised policy.</p>	
8.	<p>Garden of Remembrance.</p> <p>The PCC decided that the scheme for inscriptions should be kept open, and that the path from the circle outside the office door to the east-west path should be used for this purpose. Peter Boyling will take the proposal forward with the DAC. Paul Teverson recommended that the conditions of the scheme be reviewed.</p>	PBo Wardens
9.	<p>Reports on Events &amp; Upcoming Events.</p> <p>Dates for 2018, especially the APCM, will be reviewed by the Standing Committee.</p> <p>It was decided to keep the Away Day in September.</p>	SC
10	<p>Chalice assistants.</p> <p>The diocese requires us to formalise the appointment of Chalice Assistants. The PCC decided that the following should be authorised to help with the distribution of the communion wine: Fiona Barnett, Helen Bladen, Phil Bladen, Tim Budgen, Patty Darke, Giles Dimock, Elizabeth Dundas, Rosemary Findlater, Judy Gowing, Lucy Hine, Fouki Heller, William Heller, Katherine Passerieu and Paul Teverson. In future, a list of Chalice Assistants will be included in the Annual Review.</p>	JG
11	<p>Correspondence.</p> <p>Jimmy May has resigned from PCC. He has also resigned as Crucifer and as a result, the rota is rather short-staffed.</p>	
12	<p>AOB</p> <p>The PCC considered the return to Richmond Council in respect of the Raffle held at the Barnes Charity Fashion Show (BCFS) in October under Lottery Licence 754, and confirmed that John Deards, a member of the BCFS Committee, was the authorised Promoter of the relevant lottery, and that William Heller and Patrick Findlater, members of the PCC and of the BCFS Committee, were duly authorised to certify the said return.</p> <p>It was suggested that the vacant seats in the choir seats should be used for busy services.</p>	Sidesmen

<p>Dates of next meetings:</p> <p>PCC: 30 January - NB revised date</p> <p>PCC: 13 March</p> <p>APCM: 26 April</p>
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The Meeting was closed with the Grace at 21.49