CHILDREN, YOUTH & FAMILIES WORKER

JOB DESCRIPTION

The overall purpose of this role is to enable the knowledge and love of God to be shared

and lived out among children and families in the parish of St Mary’s Barnes, by

1. working with the Team Rector, Churchwardens & PCC and congregation to ensure that St. Mary’s gives *a positive welcome* to children and their families in all areas of church life.
2. taking particular responsibility for *nurturing and deepening the faith* of children and young people (up to the age of 18), integrating them within the life of the church, and equipping them for understanding, living and articulating their Christian faith within the wider world.
3. *providing overall leadership to the team* of adult volunteer leaders and assistants at the Sunday Club groups (3-8 and 9+) meeting during the 10am Parish Communion. This includes sourcing & devising suitable teaching materials and activities, training and co-ordinating the work of the volunteers, and playing a lead role at the Sunday Club sessions.
4. *re-forming and growing the Youth Group* (11+). This includes providing, with volunteers, suitable activities on a Sunday afternoon/evening. And to mentor and support individually and in other groups the young people involved.
5. *developing relationships with parents, carers and families* as an integral part of working with children and young people. Providing pastoral support to families in partnership with the Team Rector and others in the congregation.
6. *reaching out to young people in the wider community* in a variety of ways including the local schools.
7. exploring and advising the Team Rector and Churchwardens & PCC on building our work with *pre-school age children*.
8. providing appropriate *pastoral care for volunteers* in children and young people’s activities, and encouraging new people to volunteer.
9. ensuring *excellent communication* between Sunday Club and Youth Group members, leaders and helpers, parents, Administrator and other church officers.
10. working alongside the clergy and others preparing children and young people for Baptism, First Communion and Confirmation. Supporting children & young people and those leading worship in the planning and delivery of *all-age worship*.
11. being *accountable to the Team Rector,* who will provide support & supervision. To report to the PCC on all matters relevant to children and families.
12. taking part as relevant with activities for children, youth & families in *partnership with the other churches* of the Barnes Team Ministry, Churches Together in Barnes, and the Diocese of Southwark.
13. *managing the budget* for children, youth and families work, In conjunction with the Team Rector and PCC Treasurer.
14. *implementing the Church’s Safeguarding Policy* at all times. Including liaison with the parish safeguarding officers, and where relevant with the diocesan safeguarding team and statutory agencies.
15. The list of duties in this job description is not exhaustive, and the post holder may be expected to undertake from time to time other duties as may be required which are considered to fall within the post holder’s competency. To undertake training and development as determined by the parish as necessary for effectiveness of this role.

Key terms and conditions

* 36 hours per week (Sundays and other hours to be agreed)
* £24-28,000 pa, depending on qualifications and experience;
* 5 weeks annual holiday plus bank holidays
* 3 year contract with an initial 6 month probationary period. We will also welcome applications from those who may wish to serve for a shorter period than 3 years

The person appointed will have the following skills and qualities:

|  |  |
| --- | --- |
| **Essential** | **Desirable** |
| A passion for working with young people and families. | An understanding of youth culture and interest. |
| Experience of working in a church with young people and families. | Qualifications and training in youth work. |
| A strong, lived out Christian faith and a commitment to the Gospel and mission. | Experience of working in a school environment. |
| A willingness to work flexible hours, which will include Sunday worship and evenings and weekends, as the work requires. | Experience of leading worship with a particular focus on children and families |
| The ability to use IT and social media. | Musical, artistic or craft skills. |
| Welcoming and friendly, inclusive and generous attitude to all. |  |
| Strategic, creative, resourceful and resilient |  |
| Able to self-motivate, to manage the workload and build and manage teams. |  |
| Passionate about 1-1 mentoring of young people, able to model that and develop it across the parish. |  |
| An enthusiastic joiner, who enthuses others to join. |  |
| Patient, dedicated and approachable. |  |

**There is a Genuine Occupational Requirement that the post holder is a Christian** and is happy to worship in our Church of England context. This post is also subject to an enhanced DBS disclosure, Confidential Declaration and satisfactory references.

September 2019